

ASLAN CEMENT PORT GUIDE



WELCOME TO THE PORT OF ASLAN CEMENT

Our objective is to ensure all port services including loading/unloading operations in accordance with the international standards and safety rules. This guide is prepared in conjunction with our objective, includes the general information about port services and the basic rules to be followed during your port stay.

PORT DESCRIPTION

Location

Port of Erdemir is within the coordinates of Aslan Cement Port Area which is located the lines 40° 45' 25" K – 29° 23' 30" D.

Time Zone

Turkey's standard zone time is UTC / GMT +3.

Transport

The nearest airports are at İstanbul Airport abt 100 km and Sabiha Gokcen about 30 km by road.

Distance to Some Major Cities

Ankara : 400 km

Bolu : 240 km

Bursa : 110 km

Düzce : 188 km

Eskişehir : 250 km

İstanbul : 60 km

Kocaeli : 68 km

Zonguldak : 285 km

Water Density

Generally range is between 1.013 kg/m³ and 1.014 kg/m³.

(Depending on seasonal, tidal and meteorological influences.)

Teknik Bilgiler

Dock	Length [m]	Available Draft [m]	Maks. Size [DWT]	Crane Capacity		Max. Boom Distance From Sea [m]
Terminal No:1 (Kısa Rihtım)	70	5-14	3.000	SB-835	120 Mt/Hrs	10
Terminal No:2 (Uzun Rihtım)	202	14-26	65.000	SB-6180	350 Mt/Hrs	30
Terminal No:3 (Uzun Rihtım)	181	9-18	5.000	SB-835 VM-SUP150	120 Mt/Hrs 80 Mt/Hrs	10 10

PORT SERVICES

Stevedores

Port of Erdemir provides 7 day and 24 hour services in 3 shifts. Every shift has a supervisor (Foremen) who are fully in charge of loading and unloading operations. For communication details, please check the Contact Numbers section.

Shift Working Hours : 00:00–08:00/08:00–16:00/16:00–00:00

Shift Changing Hours : 00:00–01:00/08:00–09:00/16:00–17:00

Stevedore Meal Hours : 01:00–02:00/12:00–13:00/19:00–20:00

Pilotage and Tugs

ASLAN Çimento Port 24-hour pilotage Service and tugboat service Anadolu Pilotage A.S. it is provided by the company. VHF communication channels are 12 and 16.

Waste and Garbage Reception Facilities

Waste collection and control of vessels that dock at ASLAN Çimento port is carried out by IZAYDAŞ.

Third Party

All port services are available for the Third Party Companies.

Warehousing and Weighbridges (Truck Scale)

10.000 m² bonded warehouse area is available. Weighing service is available 24hrs a day by two commercial weighbridges (truck scale) with the capacity of 80 tonnes.

Fresh Water

Fresh Water service is available alongside or at anchorage. Please request FW supply through your local agent on time.

Health and Medical Facilities

If you need an emergency ambulance you can contact the port authorities and make use of our company (free of charge) ambulance.

Customs

Customs Head Office and Customs Guarding Organization situated in Dilovası, is on service for 24 hours.

Marine Police

Marine Police services are conducted by Kocaeli Police Head Office. Entrance and exit procedures are checked in Dilovası and international staff exchange opportunities are available.

RULES AND REGULATIONS

1. In the port of Erdemir, all ships are obliged to follow the national and international conventions and regulations. (SOLAS, MARPOL, ISPS, Ports Regulation etc.)
2. In the Port area, foreign-flagged vessels have to hoist their national flag and Turkish flag; Turkish ships have to hoist only Turkish flag from sunrise until sunset. (Flags must be clean and complied to the standards.)
3. Sufficient number of deck and engine crew should be on board all the time for an emergency.
4. All Ships requesting to perform repair, paint, hot work, lifeboat/boat drill, maintenance etc. have to apply in advance to the port management with the written permission of Harbour Master. Applications to be evaluated by the port management and will be answered as soon as possible.
5. Ships should use appropriate ropes and will be fully berthed to the docks at all times, unless contrary is requested.
6. Accommodation ladder and safety net shall be prepared as per SOLAS. Otherwise, port staff will refuse to embark the vessel.
7. Hold access ladders and manhole covers must be in good condition and safe. If it is necessary to close hatch covers due to the weather conditions, crew must ensure that all stevedoring personnel have left the hold before closing.
8. Deck, Holds and all operation areas should be adequately illuminated.

9. The atmosphere in the holds and enclosed spaces to where access might be required should be ventilated, gas free, clean and safe.

10. All walkways, catwalks, hold ladders etc. must be well built, well repaired, with no void spaces, free of trapping hazards, free of oil and grease, and must be safe.

11. During your loading/unloading operation, if the ship's cranes are used, cranes and devices must be in good condition and suitable for the intended purpose. Before the operations, Cargo Gear Booklet should be presented to the port authorities. If the ship's cranes will not be used, the cranes must be lowered and outboard to the opposite side of berthing position as much as possible below the terminal cranes.

12. Position of ship's cranes shouldn't been changed without mutually understanding by Erdemir Port Shift Supervisors (Foreman); during your loading/unloading operation.

13. In order to avoid any damage inside the cargo holds, the terminal and stevedores should be informed and provided with the position of any obstacles that can cause damages such as the fuel oil tanks, access ladders, pipes, frames, manhole covers, bilged covers etc.

14. Cargo Operations:

- The ship's cargo plan which clearly indicates the Loading/Unloading/Ballast operations shall be mutually agreed and signed by port authorities and ship's management. If any modification is needed during the operation, revised plan shall be prepared by ship authorities and approved by both parties.
- Ship's staff should ensure to check each hold during the cargo operation. Damage report shall be presented to the Port as soon as possible. Damages that are not advised within 8 hours or a/p charter party terms, will not be taken into consideration by port authorities.
- Accuracy and timing of ballast operations are very important for the safety and continuity of cargo operations. Also departure drafts of the ships must be appropriate for the safe manoeuvring.
- Except force major and adverse weather conditions, ships should leave the berth within 3 hours upon completion of cargo operations, otherwise berth occupation fee will be applied to the ship's account. If the ships require staying in berth, than the permission for berth occupation shall be obtained from the Port Management via agent.

15. Safety:

One of the prime responsibilities of a port management is to facilitate and control the safety within its area of responsibility. In addition to the national and international conventions and regulations, the following safety rules must be complied in Port area. Port of Aslan Cement is fully ISPS compliant as per SOLAS chapter XI and monitored 24 hours.

- In traffic railway vehicles, construction equipments, heavy carriers, trucks and etc. vehicles has priority in the factory area and In Port of Aslan Cement.
- It is dangerous and forbidden to enter the cargo impact area. (Cranes, railway vehicles, loader, forklift, excavator, etc.)
- Walking on the quay and in the port area without permission and helmet is dangerous and forbidden.
- Entering the Port's cranes impact area and passing through or being under cargo on dock and deck is dangerous and forbidden.
- During Port stay , it is dangerous and forbidden to walk on the quay because of cargo residues such as pellet, coal, coke, scrap, wood, wedges, steel bands, etc. due to prevent any ship personnel's sprain, fall and etc. accidents.
- Accommodation ladders and/or gangways should be kept clear more than 0,5 m to the port's cranes railway. Ship staff is responsible from the safety and position of the accommodation ladder and/or gangway.
- During the bunkering operation all connections must be correct and under the control and all safety precautions shall be taken.

- Stated parking areas with their signboards are provided for visitors, agents etc. Vehicles are not allowed to park any other places.
- All written and visual safety rules shall be followed.

16. Emergency:

In an emergency; following precautions shall be taken by the Port Authorities and ship's crew.

- In case of an emergency situation that puts the vessel in danger, ship authorities to be informed as soon as possible to take appropriate measures.
- In case of an emergency on board, Port Authorities should be informed via VHF channel 12/16. If VHF communication should not be settled, Shift Supervisors (Foreman) shall be called +90 531 265 8773 and/or Port authorities from the Contact Numbers.
- Emergency phone numbers of Local firemen, police and ambulance to be provided by the agent. In Aslan Cement, the phone numbers given below can be called to reach Aslan Cement's ambulance, fire department and security by mobile or by internal lines of Aslan Cement.

- ✓ **Ambulance** : +90 (262) 656 43 44 or 112
- ✓ **Fire Department** : +90 (262) 745 01 82 or 110
- ✓ **Security** : +90 (262) 745 00 77 or 155

Certificates



TS ISO IEC 27001 Information Security Management System Certification



TS EN ISO 9001: 2008 Quality Management System Certification



TS EN ISO 14001: 2004 Environmental Management System Certification



TS EN ISO 18001: 2008 Occupational Health and Safety Management System certificate



TS EN ISO 50001 Energy Management System Certification



T.C. International Ship and Port Safety Code (ISPS Code) Certificate of Conformity obtained from the Ministry of Transport, Maritime Affairs and Communications